

## Application for Registration: International Student

For the winter semester (WS): 20.. _____	For the summer semester (SoSe): 20.. _____					
Applicant Nr.: _____	Registration-Nr.: <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>					

### **1. Personal details**

Please write your name as given in your passport.  
Please tick or fill in as appropriate.

Surname: _____	Surname of birth: _____
First name: _____	Date of birth: _____
Place of birth: _____	Country of birth: _____
Sex:            male            female	Nationality: 1. _____ 2. _____
Date of <u>initial entry</u> to Germany _____	Length of stay: from _____ to _____

### **2. Mailing address during the study**

Name of a person to contact if possible: _____
Street, house and room number: _____
Postcode and city: _____
Telephone number: _____      Email-Adress: _____

### 3. Details about studying at the TU Ilmenau

Desired degree:	BSc (Bachelor)	MSc (Master)	Diploma (Dipl.)	Doctoral studies (Dr. PhD.)	None
Major:	_____				
Place of the desired degree examination:					
Country:	_____			Home university at the TU Ilmenau	
Are you participating in a study program? (e. g.: Erasmus, double degree, ...)		YES	NO		
If YES, which program?	_____				
Haben Sie schon einmal an der TU Ilmenau studiert?		YES	NO		
If YES, please indicate the period of time:	_____				

### 4. Previous education

Date of your last secondary education diploma? (DD.MM.YYYY)	_____				
Which secondary education diploma did you achieve? (Please tick.)					
Abitur	Matura	Baccalaureat	Others:	_____	
In which country did you pass your last secondary final examination?	_____				
Did you attend a Studienkolleg (preparatory college)?	YES	NO	If YES, please indicate the period of time:	_____	

### 5. Previous university attendance

Have you already studied at a university?	YES	NO
<b>Degree course 1 (primary university)</b>		
Country:	_____	
Name of the university:	_____	
First semester (e.g. WS):	_____	Year: _____
Subject/major:	_____	
Desired degree:	_____	
Did you complete the program successfully?	YES	NO
If YES, please indicate: Date:	_____	Final grade: _____

**If you studied in Germany, please answer the following questions:**

Number of university semesters: \_\_\_\_\_ Number of college semesters: \_\_\_\_\_

Number of vacation semesters: \_\_\_\_\_

Did you interrupt your target degree program für one or several semesters?

If YES, please state here:

Number of interrupted semesters: \_\_\_\_\_

Reason of interruption:

(e.g.: illness; child care; employment) \_\_\_\_\_

**Degree course 2**

Country: \_\_\_\_\_

Name of the university: \_\_\_\_\_

First semester (e.g. WS): \_\_\_\_\_ Year: \_\_\_\_\_

Subject/major: \_\_\_\_\_

Desired degree: \_\_\_\_\_

Did you complete the program successfully? YES NO

If YES, please indicate: Date: \_\_\_\_\_ Final grade: \_\_\_\_\_

**If you studied in Germany, please answer the following questions:**

Number of university semesters: \_\_\_\_\_ Number of college semesters: \_\_\_\_\_

Number of vacation semesters: \_\_\_\_\_

Did you interrupt your target degree program für one or several semesters?

If YES, please state here:

Number of interrupted semesters: \_\_\_\_\_

Reason of interruption:

(e.g.: illness; child care; employment) \_\_\_\_\_

**Degree course 3**

Country: \_\_\_\_\_

Name of the university: \_\_\_\_\_

First semester (e.g. WS): \_\_\_\_\_ Year: \_\_\_\_\_

Subject/major: \_\_\_\_\_

Desired degree: \_\_\_\_\_

YES NO

Date: \_\_\_\_\_ Final grade: \_\_\_\_\_

**If you studied in Germany, please answer the following questions:**

Number of university semesters: \_\_\_\_\_ Number of college semesters: \_\_\_\_\_

Number of vacation semesters: \_\_\_\_\_

Did you interrupt your target degree program für one or several semesters?

If YES, please state here:

Number of interrupted semesters: \_\_\_\_\_

Reason of interruption:

(e.g.: illness; child care; employment) \_\_\_\_\_

**6. Health insurance**

Students in Germany must present proof of health insurance for matriculation in the preparatory studies and for the specialist studies.

For a stay of up to 3 months at the TU Ilmenau, travel insurance from the home country can be accepted, as long as it covers the entire period.

Advice and information can be obtained from various health insurance companies during office hours at the Academic Service Center (ASC) of the TU Ilmenau.

Status of health insurance:	Public health insurance in Germany	Private health insurance in Germany	Private health insurance based in your home country *)
-----------------------------	---------------------------------------	--	---

\*) My health insurance cover is provided by a private insurance company based in my home country. I hereby confirm that I have been informed that, in case of illness and any related lack of adequate insurance cover and thereby not being able to settle arising expenses, I am not entitled to any claim against TU Ilmenau, the Ilm District or any of their staff members.

Confirmed with my signature: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**7. Legal basis and data protection health insurance**

Your personal data are processed and used within the scope of the application procedure based on the principles listed below:

- (1) Thuringian Higher Education Act (ThürHG) in the version passed on 13 September 2016 (GVBl. p. 437)
- (2) Thuringian Higher Education Admission Act (ThürHZG) of 16 December 2008 (GVBl. p.535), last amended by Act of 02 July 2016 (GVBl. p.205, 213)
- (3) Thuringian Regulation on the Allocation of Study Places at State Universities (Thüringer Vergabeverordnung) of 18 June 2009 (GVBl. p. 485), as last amended by Ordinance of 12 April 2017 (GVBl. p. 125)
- (4) Registration Regulations of the TU Ilmenau in the version of the 4th Amendment of 9 May 2017
- (5) Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (basic Regulation on data protection) (OJ L 119, 4 May 2016, p. 1; L314, 22 November 2016, p. 72)
- (6) Thuringian Act on the Adaptation of General Data Protection Law to Regulation (EU) 2016/679 and on the Implementation of Directive (EU) 2016/680 (Thuringian Data Protection Adaptation and Implementation Act EU - ThürDSAnpUG-EU -)
- (7) Thuringia University Data Protection Regulation of 12 April 2012 (GVBl. p. 117)

- (8) Thuringian Statistics Act of 21 July 1992 (GVBl. p. 368)
- (9) Higher Education Statistics Act (HStatG) of 02 November 1990 (BGBl. I p. 2414) last amended by Article 3 of the Act of 7 December 2016 (BGBl. I p. 2826)

The university issues the student ID card for its students as a chip card (thoska+). This card is combined with an advanced electronic signature and can be used by the chip card holder for secure electronic communication on the Internet. The creation of a digital certificate for the chip card user by the certification body of the TU Ilmenau operated by the DFN-Verein (German Research Network) is required. The full name and (future) university email address of the chip card holder must be submitted to the DFN-Verein once. Students who do not wish a certificate to be issued can indicate this when enrolling. When you enrol in the desired degree programme, you will receive a student registration number from the university that uniquely identifies you within the university. Please do not disclose this number to third parties.

Your personal data (first name, surname, email address) are forwarded within the university to the Marketing Department for the purpose of personalized contact for the submission of accompanying information on the start of studies by email. There your data will be deleted after two months of the beginning of your studies at the latest. Communication by email may have security gaps, e.g. it is technically possible for emails to be intercepted and viewed by experienced Internet users. Should we receive an email from you or should you consent to this personalized contact, we assume that we may communicate with you unencrypted by email. Otherwise, we must expressly refer you to another form of communication. We wish to expressly advise you that your consent to this use of data is voluntary and can be revoked at any time with effect for the future.

In accordance with the provisions of the Thuringian Data Protection Act (ThürDSG), you have the right to information about your personal data stored, the right to correction, the right to block and delete your personal data, and the right to withdraw your consent. To exercise these rights, please contact the Students' Office at the Academic Service Center.

I have read and accepted the privacy statement.

I agree to the personalized contact.

I hereby confirm that all information and details given are true, correct and complete. I am aware that false statements and incorrect information can lead to the refusal or even the suspension of this registration.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

For your information. Please fill in if applicable:

### **Optional details on a chronic disease and/or disability**

(Please tick where applicable or add necessary details)

The TU Ilmenau makes every effort to create the most favourable conditions for chronically ill and disabled students to allow them to study successfully with equal opportunities. Therefore, we offer information and consulting services before commencing your studies, as well as during the course of your studies. At the same time, we are always keen to improve accessibility.

To inform you appropriately and to obtain an overview of how many potential students of the TU Ilmenau are chronically ill and/or disabled, we ask you for the following optional details:

Are you chronically ill and/or disabled?

NO

YES, namely:

chronically ill: \_\_\_\_\_

physically disabled (wheelchair, walking impediment)

visually impaired

hearing impaired

learning disability (e.g. dyslexia)

others: \_\_\_\_\_

Medically certified degree of disability as far as available or known: \_\_\_\_\_ %

I wish to be contacted for consulting services or supporting activities.

If needed, I will turn to the contacts (see below).

#### Contacts:

Irene Peter, Zentrale Studien- und Studierendenberatung, Tel.: +49 3677 69-2021  
irene.peter@tu-ilmenau.de

Carolin Stotzka, Beratung und Inklusion, Tel.: +49 3677 69-3339  
carolin.stotzka@tu-ilmenau.de

## Foto für den Studienausweis (Sichtausweis)/Passport Photo

(Nach Maßgabe der Foto-Mustertafel für Personaldokumente des Bundes)

Das Passbild wird gescannt und anschließend auf die thoska+ Chipkarte gedruckt, da der Studienausweis i.d.R. für Ihre gesamte Studienzeit an der TU Ilmenau gültig ist und als Ausweisdokument gilt. Beachten Sie bitte folgende Anforderungen:

The passport photo will be scanned and then printed on the thoska+ chip card.

The studies card is valid at the TU Ilmenau and an identification document for your complete student days. Please observe the following requirements

### Anforderungen:

- neutraler Hintergrund
- Gesicht von vorn
- Komplette Sichtbarkeit von Kopf und Frisur
- Gesicht =  $\frac{3}{4}$  der Bildhöhe
- deutliche Erkennbarkeit der Augen bei Brillenträgern (keine reflektierende Brillen, Augen von Brillenrändern nicht verdecken, keine Sonnenbrille/getönte Brille)
- Haare dürfen Gesichtszüge oder Augen nicht verdecken
- keine Kopfbedeckungen (Ausnahmen aus religiösen Gründen möglich, wenn vollständig erkennbar ist)

**Achtung!** Keine Eigenausdrucke, Fotoausschnitte o.ä. verwenden!  
Keine anderen Personen sollen sichtbar sein.

### Requirements:

- neutral background
- face front the front
- head and hair should be visible completely
- face =  $\frac{3}{4}$  of the picture
- eyes must be visible if you are a wearer of glasses (no reflective glasses, rims of the glasses don't cover your eyes, no sun glasses)
- your hair don't cover your eyes or your face
- no headdress (exceptions: religious reasons, when the face are visible completely)

### Important Note!

Don't use self-prints and photo-cut-outs or the like!  
No other persons don't should be visible.

**Aktuelles  
farbiges Passbild  
nach Anforderungen  
bitte hier aufkleben.**

**3,5 x 4,5 cm**

**Please attach your  
recent photo  
3,5 x 4,5 cm here**



vom Bewerber einzutragen (Applicants please fill in):

Name:  
(Surname)

\_\_\_\_\_

Vorname:  
(First name)

\_\_\_\_\_

Geburtsdatum:  
(Date of birth)

\_\_\_\_\_

Bewerber-Kennzeichen:  
(Applicant-Nr.)

\_\_\_\_\_

von TU Ilmenau einzutragen (fill in by TU Ilmenau):

Matrikel-Nr.:

--	--	--	--	--	--

Karte ausgehändigt/erhalten am: \_\_\_\_\_  
(Card handed over/received at this)

Unterschrift: \_\_\_\_\_  
(Signature)