

Checklist - PHD

Have you made the following important preparations?

When?

- | | |
|---|----------------------|
| <input type="checkbox"/> Declaration of supervision by the responsible professor or department | <input type="text"/> |
| <input type="checkbox"/> Admission to doctoral studies at the TU Ilmenau | <input type="text"/> |
| <input type="checkbox"/> Funding declaration:
<input type="checkbox"/> offer of an employment contract or subject to the conclusion of an employment contract
<input type="checkbox"/> Scholarship approval
<input type="checkbox"/> private funding statement | <input type="text"/> |
| <input type="checkbox"/> Clarify health insurance for the trip / necessity of health insurance from home | <input type="text"/> |
| <input type="checkbox"/> Visa application (if necessary) | <input type="text"/> |
| <input type="checkbox"/> Inform the department of the TU Ilmenau about your arrival in Germany and if desired also at we4you | <input type="text"/> |
| <input type="checkbox"/> Reserve apartment or sleeping place for the first days | <input type="text"/> |
| <input type="checkbox"/> Organise your journey (book flight or train ticket, car etc.) | <input type="text"/> |
| <input type="checkbox"/> if you are interested: Registration for the International Summer Course for German Language or language course during the semester at Spracheninstitut | <input type="text"/> |
| <input type="checkbox"/> Consider and make a decision on the type of residence permit in Germany | <input type="text"/> |

Arrival with family members:

- | | |
|---|----------------------|
| <input type="checkbox"/> Clarify health insurance for family members (wife, husband, children) | <input type="text"/> |
| <input type="checkbox"/> Visa application for accompanying family members (if necessary) | <input type="text"/> |
| <input type="checkbox"/> inform about crèche and kindergarten - reserve a place in the desired facility early | <input type="text"/> |
| <input type="checkbox"/> inform about schools and school forms in Germany as well as the possibilities in Ilmenau - contact the school for registration | <input type="text"/> |