

Receipt by Examination office Date: Signature:
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### Report – Master Examination Procedure

Surname:	First name:	Matr.-No.:
Date of birth:	Major:	Register:

I apply to the examination board to begin the Master examination procedure with a thesis on the subject:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ilmenau, (date) .....  
.....  
 Signature of the student

According to the examination regulations, all study commitments have been met.  yes

Three copies of the thesis in question were submitted on time.  yes

Information on the Master thesis was entered into the university bibliography.  yes

Registration No. of the Master thesis:

Ilmenau, (date) .....  
.....  
 Signature/Examination office

1. For the execution of this procedure I recommend as:

Chairperson of the examination committee:.....

Primary reviewer:..... Second reviewer:.....

Ilmenau, (date) .....  
.....  
 Responsible professor

2. The requested procedure is hereby begun. The following is confirmed:

Chairperson of the examination committee:.....

Primary reviewer:..... Second reviewer:.....

The Master procedure is to be completed by:

Ilmenau, (date) .....  
.....  
 Chairperson of the examination board

An oral examination will take place according to the valid examination regulations – special provisions		<u>Yes</u> (continue with 3.)		<u>No</u> (continue with 5.)
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3. For the examination committee of the oral examination I recommend (min. two members):

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Date/Room of the oral examination .....

Ilmenau, (date) .....

.....  
Chairperson of the examination committee

4. The following members of the examination committee are confirmed .....

Ilmenau, (date) .....

.....  
Chairperson of the examination board

5. Grading of the Master's thesis

Grading of the Master's thesis by the primary reviewer:

1.0	1.3	1.7	2.0	2.3	2.7	3.0	3.3	3.7	4.0	5.0
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Ilmenau, (date) .....

.....  
Signature of the primary reviewer

Grading of the Master's thesis by the second reviewer:

1.0	1.3	1.7	2.0	2.3	2.7	3.0	3.3	3.7	4.0	5.0
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Ilmenau, (date) .....

.....  
Signature of the second reviewer

**This grading must be accompanied with written appraisals submitted together with this report.**

6. Oral Examination

**Decision of the chairperson of the examination committee:**

Both appraisals are positive → the oral examination will take place.

Both appraisals are negative → the Master thesis is awarded a mark of "5.0" (insufficient).

If the individual gradings differ by more than 2.0 grade points or one examiner grades the thesis with "insufficient" (5.0), the chairperson of the examination board will appoint a third reviewer (BPO-AB, §11, Abs. 12). The appraisal of the third examiner is part of this report.

Grading of the oral examination:

1.0	1.3	1.7	2.0	2.3	2.7	3.0	3.3	3.7	4.0	5.0
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**Assessment of overall performance**

Ilmenau,(date)

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.....  
Chairperson of the examination committee

**The report on the Master procedure, the appraisals and other documents are to be submitted to the examination office immediately after the process is complete.**